

**CALUSA GARDEN CLUB OF MARCO ISLAND
BOARD MEETING MINUTES
October 5, 2020**

1. **Call to order.** The meeting was called to order at 10:11 am. Quorum was achieved, with 12 members present, including eight Committee Chairs plus three officers.
2. **Minutes.** The minutes of the September 17 Board Meeting were approved by consensus.
3. **Officer Reports**
 - 3.1 **President**– Sara Wolf:
 - 3.1.1-The President thanked Sue Oldershaw and Donna Kay for consulting with Ville de Marco West condo association on Florida friendly landscaping and obtaining a \$250 donation to CGC. She also thanked Annette Kuhn for accepting the position of Treasurer and Margie Bramel for accepting the position of Assistant Treasurer. The Secretary position is still vacant.
 - 3.1.2 The District IX Meeting will be on October 22 by Zoom. Those requesting an invitation should include their email address when responding.
 - 3.1.3 Tickets for the 2021 Opportunity Drawing at the FFGC Convention are available @ \$2 each: very good prizes. Those interested should contact Sara.
 - 3.1.4 Coastal Breeze Gardening Column: Maria Lamb writes this column with input from Calusa Garden Club. The November column is about succulent dish gardens, and will publicize our November Plant Sale. Members should contact Maria with photos and ideas for monthly columns; she would like more contact with a diverse group of gardeners. Sara sends requests with information on the topics. Thanks to Maria for the article on CGC and the Butterfly Garden, highlighting the Gardening Guide, and for the article on Herb Gardens.
 - 3.2 **First VP – Programs**– Susan LaGrotta: Speakers are secured for Zoom meetings in October through March, plus the April luncheon meeting (no speaker at the December meeting.) The speakers and their dates are listed on the Meeting and Event Calendar, available in the online Yearbook, the website, and the Newsletter.
 - 3.3 **2nd VP – Membership**– Susan Neustadt: 55 active members.
 - 3.3.1 The Board approved the appointment of Sandy Wallen, Judy Kouhi, Mary McIntosh and Dorrie Madonna as Associate Members (motion by Susan Neustadt, seconded by Annette Kuhn.) The additional \$5 that Associates need to pay will be waived at this time.
 - 3.3.2 The Board approved the membership of Maria Bachich, Thania Kessep, Greg Costa, and Laura Furlong (motion by Sara Wolf, seconded by Dale DeFeo.)
 - 3.4 **Treasurer** – Annette Kuhn. Assistant Treasurer Margie Bramel. Bank Balance is \$19,425.93 as of September 25, 2020.
 - 3.5 **Secretary** –Vacant.
 - 3.6 **Corresponding Secretary** – Cristina Leske: (1) Thank you note sent to Ville de West Condominium Association for their \$250 donation to Calusa Garden Club (2) Get-well card to Tiki Finney.
4. **Committee Reports:**
 - 4.1 **Awards**- Dale DeFeo. No report.
 - 4.2 **Butterfly Garden** – Susan LaGrotta. The Butterfly Garden Committee met all summer. Extra meetings were held in April and May due to frequent rain and the resulting plant growth. The committee meets at the Garden on the last Saturday of each month at 8:30 a.m.; committee members are notified if extra work sessions are needed.

- 4.3 Email Blasts – Marianne Foley. Marianne requested email addresses from new members, and any email address changes if they occur.
- 4.4 Environment – Maria Lamb, Sue Oldershaw. CGC sent a letter to Tim Pinter, City of Marco Island Public Works Director, asking that the City plant groundcover, not grass, in swales for the San Marco Road Shared Pathways Project. It was signed by Sara, Sue and Maria. After the letter was sent, it seems that Tim Pinter is looking into using bio-swales for the San Marco project, as used at Naples Botanical Garden. In addition, on March 28, CGC sent a letter to the editors of both Marco Island newspapers about the Marco Island fertilizer ban. It was signed by Sara Wolf and Sue Oldershaw. Note that the Marco Island fertilizer ban ended October 1, but Marco Island owners are prohibited from using fertilizer within 10 feet of a waterway at any time during the year (not just from June 1 – September 30.)
- 4.5 Facebook – Susan LaGrotta. Susan posts CGC photos received from members, and appreciates us sending them to her. Also, she adds news releases about CGC, gardening news from other sources, as well linking or re-posting posts from other Facebook pages such as FFGC.
- 4.6 Field Trips – Opi DeFalco. No report.
- 4.7 Finance – Annette Kuhn. No report.
- 4.8 Flowers in Public Places- Connie Lowery, Marianne Foley. We supplied flowers to several public places in May and also in June for National Garden Week, and the photos were posted on Facebook. Marianne suggests we supply to our FIPP recipients any unsold or left over floral designs from the Plant Sale and Thanksgiving Arrangement Sale on Nov.24. She will bring a list of participating recipients to the Plant Sale.
- 4.9 Gadabouts – Sue Oldershaw. No trips during Covid-19 pandemic until a Covid-19 vaccine is widely available to the public in Florida.
- 4.10 Gardening Guide Marketing Committee – Linda Colombo. (1) We will sell Gardening Guides at the November 24 Plant and Thanksgiving Arrangement Sale; (2) Deposit of \$200 for a booth at Naples Garden Cub Flower Show in March 2021 still in place. We plan to participate if that Flower Show is held.
- 4.11 Horticulture – Dale DeFeo. No report this month due to horticulture workshop on October 12th.
- 4.12 Hospitality – Margie Bramel (+ Margy Bruckman, Monna Hormel, Joan Gracey). No report at this time due to no in-person meetings.
- 4.13 Junior Gardeners – Donna Kay. Junior Gardeners is not meeting for 2020-2021.
- 4.14 Memorial Markers – Linda Colombo. No report.
- 4.15 Newsletter – Ami Ruiz: Due date for submissions to October newsletter is Monday, October 5.
- 4.16 Parliamentary Advisor – Dale DeFeo. No report.
- 4.17 Pioneer Garden – Dale DeFeo. Dale has monitored the Garden periodically, as well as weeded and re-planted. Gary Grisko, our supplier, has assisted on a volunteer basis to maintain the garden.
- 4.18 Publicity/Archives-- Sara Wolf (Maria Lamb also writes for Coastal Breeze News). Latest publicity submitted was an article for the Marco Eagle by Sara on floral designs with plants from yards of members. Maria has authored several CGC-related articles in Coastal Breeze News: see 3.1.4.
- 4.19 Scholarships and Camperships – Marianne Foley. Camperships were not used for 2020 due to cancellation of Camp Wekiva. Marianne spoke with both mothers and offered to send the two campership recipients to camp in

2021 if they are able to attend. The CGC scholarship application will be modified to match the wording of the FFGC application.

4.20 Special Events – Kimberly Porter, Janice Engel. (1) Holiday Party: Monday, December 7, 2020, at Residents Beach for social distancing. Club will provide box lunches. (2) April Member Luncheon scheduled at the Marco Island Yacht Club for Thursday, April 1, 2021.

4.21 Special Projects- Bonnie Colman. Library is having community events by Zoom for 2020-2021. We will do a presentation on floral design with a demonstration on Wednesday, November 4 at 2:00 p.m.

4.22 Technical Support – Will need a volunteer when we resume in-person meetings. (Annette Kuhn, prior chair, is now our Treasurer.)

4.23 Ways and Means – Need an overall chair.

4.24 Member Luncheons -Need a new chair. Discontinued for 2020-2021.

4.25 Silent Auctions - Kathy Hershberger, Terri Pike.

4.26 Member Meeting Raffles – Linda Schwoeppe and Jenn Ferrier. Discontinue until in-person meetings.

4.27 Website- Linda Colombo

4.28 Workshops

4.28.1 Environment – Maria Lamb, Sue Oldershaw (1 workshop in March 2021)

4.28.2 Floral Design -Lindy Kowalczyk (2 workshops on meeting days); plus 5 more scheduled Floral Design workshops by Zoom presented by other designers.

4.28.3 Horticulture - Donna Kay (2 workshops)

4.29 Yearbook - Eva Kubinsky. Online Yearbook completed and will be on website. Its format allows printing by members, and by the Club, in order to give a copy to our District President.

5. **Old Business.** These items were tabled and not addressed at this meeting.

5.1 Prospective Members Circle: By Laws and Standing Rules Revision Ad Hoc Committee-need to suggest language in Proposed Amended By Laws.

5.2 By-Laws and Standing Rules Revision Ad Hoc Committee –Sara Wolf, Opi DeFalco, Sue Neustadt, Rhea Brekke, Dale DeFeo. Need language for last amendment for members of NGC Garden Clubs in other locations, but who may not reside on Marco the required 5 months, to become associate members

5.3 New items that are now required in By Laws:

5.3.1 Establish rights of Associate members regarding not being enrolled as FFGC members.

5.3.2 Establish an Executive Committee of the Board and define its parameters.

5.3.3 Establish requirements for online meetings – Zoom or other online platforms.

5.3.4 Establish requirements for proposing items for voting by Email.

5.3.5 Establish voting requirements for approving items by Email and via online meetings, including Board and member meetings.

5.3.6 Establish a new special committee: Marco Town Center Beautification Committee (Sharon Lewis, Chair.)

Update: The establishment of this committee may not be needed at this time.

5.3.7 Establish a “Circle” of those interested in becoming members.

6. **New Business:**

6.1 The Blue Zones Project is expanding its scope to Marco Island. It has approached CGC about becoming a Blue Zones organization and being Blue Zones certified. Participation requires various commitments from members: see

www.collier.bluezones.com. Sara asks that we check the website to assess the project. Before proceeding, Dale will investigate whether this project is within the goals of our state and national garden club organizations.

6.2 The Marco Island Nature Preserve and Bird Sanctuary asked for our help on identifying native plants within the nature preserve, beginning with plants along their nature walk. Pros: the project is within our Club goals; it is an opportunity for community involvement; it would help publicize our activities. Cons: there are challenges in assuming full responsibility for the project; other groups may be better qualified; we are spread thin already. We might collaborate as part of a team in this effort, e.g., involving the Florida Native Plant Society. More information will be obtained on the parameters of this project.

Adjournment: 12:14 p.m.

Submitted by Acting Secretary Cristina Leske

Approved by President Sara Wolf

NEXT MEETINGS AND EVENTS:

Monday, October 12 – General Member Meeting at 10:00 a.m. on Zoom

Monday, October 26 – Workshop- Floral Design at 10:00 a.m. on Zoom

Monday, November 2 – Board Meeting at 10:00 a.m. on Zoom

Wednesday, November 4, 2020 - Library Floral Design Class for the Public at 2:00 p.m. on Zoom

(Presenters will be live, at the Library, for the online broadcast Zoom meeting).

**CALUSA GARDEN CLUB MEMBER MEETING
OCTOBER 12, 2020 – 10:00 a.m. by Zoom**

MINUTES

1. Call to Order of Member Meeting. Meeting was called to order at 10:06. Quorum was achieved, with 28 members in attendance, including five officers.
2. Pledge of Allegiance.
3. Approval of Minutes of March 9, 2020 Member Meeting – Approved by consensus (Motion: Cristina Leske; second: Kimberly Porter.)
4. President’s Report on Board Meetings of September 17 and October 5. The President summarized the resolutions adopted by the CGC Board at its last two meetings, as follows:
 - 4.1. Permission to Hold Meetings for 2020-2021 Club Year through Electronic Means. This resolution allows the Club to hold official Board, Membership and Committee meetings by internet platforms for the 2020-2021 Club Year.
 - 4.2. Appointment by the President of Officers to Fill Unexpired Terms. President Sara Wolf’s appointment of Annette Kuhn as Treasurer and Margie Bramel as Assistant Treasurer to fill the unexpired terms of their predecessors was ratified.
 - 4.3. Waiver of Requirement of Seven Meetings in 2019-2020. Given the COVID-19 pandemic shutdown, this resolution considered that the six meetings held in 2019-2020 were sufficient, thus waiving the ByLaws requirement to hold seven meetings in a Club Year.
 - 4.4. Waiver of Requirement for Annual Financial Review for 2019-2020. The yearly financial review was waived for the 2019-2020 Club, also due to the Covid-19 pandemic shutdown.
 - 4.5. Yearbook Publication for 2020-2021 on Website Only. In lieu of publishing the 2020-2021 Yearbook in paper form, the Board approved the publication of an abbreviated online Yearbook on the member section of the Club’s website *Calusa.org*; the information includes calendar, member directory, and budget items.
 - 4.6. Approval of Calendar for 2020-2021. The Board adopted the Meeting and Event Calendar attached to these Minutes.
 - 4.7. Approval of Proposed Budget for 2020-2021. The Board-approved Proposed Budget, previously sent to the members -and available from the online Yearbook- was discussed. Discrepancies between the 2019-2020 budget and actual expenses for district and club meetings were clarified, and the budget was approved by consensus.

4.8. Approval of Plant and Thanksgiving Arrangement Sale to Occur Tuesday, November 24. This Board-approved, fund-raising project is headed by the following steering committee: Sara Wolf, Chair; Sharon Lewis and Monique Doyle, Co-chairs of Logistics; Sue Oldershaw, Chair of Plant Sales; Marianne Foley, Chair of Thanksgiving Arrangement Sales, with assistance from Connie Lowery and Jackie Purvis; and Linda Colombo, chair of Succulent Dish Gardens.

5. Officer Reports

5.1. President – Sara Wolf:

- Thank you to Sue Oldershaw and Donna Kay for consulting with Ville de Marco West condo association on Florida friendly landscaping and obtaining a \$250 donation to CGC.
- FFGC and District IX Announcements
 1. District IX Meeting: October 22 by Zoom. The District IX Meeting will be held by Zoom on Thursday, October 22, from 9:00 a.m. to 1:00 p.m. Registration forms, including your email address, should be sent to Libby Curnow at eacurnow@kernow.com.
 2. FFGC 2021 Calendars: May be ordered from FFGC. Cost \$9 plus postage. Contact Pat Danahy: danahy2010@gmail.com.
 3. Tickets for 2021 Opportunity Drawing at FFGC Convention in April of 2021. Sara is selling 20 tickets @ \$2 each; the list of prizes was read. Sara can be contacted to purchase tickets and to provide copies of the registration form.
- New Member Orientation will be held by Zoom on Monday, October 19 at 10:00 a.m. Sara will send an Email invitation to new members from this year and last year. The orientation will include a presentation of the *This is Calusa Garden Club* PowerPoint, which reviews CGC committees and the 2020-2021 program. Any member who wishes may join the Zoom meeting by sending an Email to sarawolf617@gmail.com.
- 2019-2020 Member Survey. The results of the 2019-2020 survey sent out to members in March have been compiled (n=15); responses will be available from the member section of the website *Calusa.org*.
- Coastal Breeze Gardening Column. Maria Lamb writes a monthly gardening column for the Coastal Breeze News, in partnership with CGC. Maria needs our help in suggesting topics for the monthly columns and in volunteering our yards and activities for photos. Please contact Sara or Maria to work on this column, which provides great publicity for CGC and good service to the community.

5.2. First VP – Programs: Susan LaGrotta: Five speakers have been scheduled for CGC Zoom meetings October – March. The names of the speakers and their topics are listed in the 2020-2021 Meeting and Event Calendar attached to these Minutes.

5.3. 2nd VP – Membership: Susan Neustadt: The Board approved that these members become Associate Members: Sandy Wallen, Juliette Flasche, Mary McIntosh, Judy Kouhi and Dorrie Madonna. Also, Maria Bachich and Laura Furlong were approved as new members. After remarks on their background and interests, both were installed today -and welcomed to CGC. The CGC now has 56 active and 11 Associate members: three open slots remain.

5.4. Treasurer – Annette Kuhn. Assistant Treasurer Margie Bramel.

Since the last meeting in March, payments/refunds were sent back to members for the cancelation of the April luncheon; other payments were for flower show expenses in March and the upcoming plant

sale in November. Additional expenditures were for FFGC and FFGC District IX dues and we also paid two \$1000 scholarships. The current checking account balance is \$19,235.98.

- 5.5. Secretary – vacant. President Wolf asks members to volunteer for one month to take minutes for Board and Member meetings (November through April.) Volunteers should contact Sara.
- 5.6. Corresponding Secretary – Cristina Leske. A thank you note was sent to Ville de Marco West Condominium Association for their \$250 donation to CGC made in gratitude for Donna Kay and Sue Oldershaw consulting with them on their landscaping plan. A get-well card was sent to Tiki Finney who had heart surgery recently. A thank you note was received from Grace Roloff, one of our two \$1,000 college scholarship recipients.

6. Committee Reports: These committee reports were part of today’s Agenda and are deemed to be part of the minutes of this October 12, 2020 member meeting, as follows.

6.1. Awards- Dale DeFeo

6.2. Butterfly Garden – Susan LaGrotta. The Butterfly Garden Committee meets the last Saturday of each month at 8:30 a.m. at the Butterfly Garden on Winterberry Drive across from the softball fields. The committee met all summer, and held extra work sessions in April and May due to frequent rain and the resulting plant growth. If work sessions are needed in addition to the first Saturday work session, Susan will contact committee members.

6.3. Email Blasts – Marianne Foley. Please make sure Marianne has your correct Email address so you don’t miss any announcements of CGC Business, CGC News, or CGC Activities.

6.4. Environment – Maria Lamb, Sue Oldershaw. The Environment Committee spearheaded the writing of three letters from the Club since our last meeting in March. On March 28, CGC sent a letter to the editors of both Marco Island newspapers about the Marco Island fertilizer ban. It was signed by Sara Wolf and Sue Oldershaw. In June, Sara Wolf and Sue Oldershaw sent letters to the editors of Coastal Breeze News and The Marco Eagle concerning the importance of the summer fertilizer ban in protecting Marco Island water quality. In September, Sara Wolf, Sue Oldershaw and Maria Lamb sent a letter to Tim Pinter, Director of Public Works for the city of Marco Island, with a copy to City Manager Michael McNees, asking that the City plant ground cover instead of grass in swales along the San Marco Road Shared Pathways Project. After the letter was sent, it seems that Tim Pinter is looking into using bio-swales for the San Marco project, as used at Naples Botanical Gardens. Note that the Marco Island fertilizer ban ended October 1, but Marco Island owners are prohibited from using fertilizer within 10 feet of a waterway at any time during the year (not just from June 1 –September 30.)

6.5. Facebook – Susan LaGrotta. Susan welcomes your pictures and posts for the Calusa Garden Club Facebook page. Please “Like” the Calusa Garden Club Facebook page, and “Share” announcements on your own Facebook pages for the Club’s public events.

6.6. Field Trips – Opi DeFalco. No field trips are planned for 2020- 2021.

6.7. Finance – Annette Kuhn. No finance committee meetings needed at this time.

6.8. Flowers in Public Places- Connie Lowery, Marianne Foley. Flowers in Public Places were donated in June to celebrate National Garden Week. Thank you to Sharon Lewis (the YMCA), Marianne Foley (the Tax Collector's Office), and Connie Lowery (Caché Cleaners).

6.9. Gadabouts – Sue Oldershaw. No trips will be held during the Covid-19 pandemic until a Covid-19 vaccine is widely available to the public in Florida.

6.10. Gardening Guide Marketing Committee – Linda Colombo. We will sell the GG at the November 24 Plant and Thanksgiving Arrangement Sale. Our deposit of \$200 for a booth to sell the GG at The Naples Garden Club Flower Show in March of 2021 is still in place. We plan to participate if The Naples Garden Club Flower Show is held. Linda will call a GG Marketing Committee meeting, most likely in February, to get committee input on how to sell the GG in the future.

6.11. Horticulture – Dale DeFeo. No horticulture report today because we are having a horticulture workshop at this October meeting.

6.12. Hospitality – Margie Bramel. No hospitality committee meetings or food donations are needed due to the Club not conducting in-person member meetings.

6.13. Junior Gardeners – Donna Kay: Junior Gardeners is not meeting for 2020-2021.

6.14. Memorial Markers – Linda Colombo. We will need to replant around the Memorial Markers some time in November. Linda will send out a call for members to help.

6.15. Newsletter – Ami Ruiz: The October Smoke Signals was distributed by Email on October 8. The due date for submissions to the November Smoke Signals newsletter is Monday, November 2, 2020. Send Ami your articles, photos, committee news, and announcements.

6.16. Parliamentary Advisor – Dale DeFeo.

6.17. Pioneer Garden – Dale DeFeo. Dale has monitored the Garden periodically, and has weeded and also re-planted a few plants. Gary Grisko, our supplier of the Key Lime Tree to the Pioneer Garden, has assisted on a volunteer basis to maintain the garden.

6.18. Publicity/Archives—Sara Wolf (Maria Lamb also writes for Coastal Breeze News). Sara sent articles that were published in March about the Flower Show, in June about Flowers in Public Places for National Garden Week, in August about the Calusa Garden Club virtual Member Garden Tour, in September about members using plants found in their yards to make floral designs. Maria Lamb has published articles in Coastal Breeze News as follows: in March about Junior Gardeners making salsa; in September, about the Butterfly Garden and its committee of workers; and also in September, about the Junior Gardeners committee removing the earth boxes from the school. Maria has also agreed to publish a monthly Gardening Column for Coastal Breeze News in partnership with the Club, and has published an August column on using groundcover instead of grass and the Marco Island fertilizer

ordinance, a September column on growing herbs, and will publish an October column on succulent dish gardens that will promote the November 24 Plant and Thanksgiving Arrangement Sale.

6.19. Scholarships and Camperships – Marianne Foley. Our two 2020 camperships were not used by our two recipients from Tommie Barfield Elementary School due to cancellation of Camp Wekiva. Marianne has contacted the recipients to determine if they wish to go to Camp Wekiva in 2021 and both sets of parents seemed interested, but agreed to confirm as the dates get closer. Our two scholarship recipients were Kathleen Portu, who is now a freshman at Florida Southern College in Lakeland, FL, majoring in environmental science and marine biology, and Grace Roloff, who is now a freshman at Florida Gulf Coast University, majoring in the sciences.

6.20. Special Events – Kimberly Porter, Janice Engel.

- Holiday Party: Monday, December 7, 2020, at 11:30 a.m. Location: Residents Beach for social distancing. For any CGC Members who are not members of Residents Beach, we will send out an Email prior to the event that lists CGC members who are Residents Beach members and who are willing to carpool with non-Residents Beach members. Members can contact each other for carpooling. The Club will provide box lunches.

- April Member Luncheon: scheduled at the Marco Island Yacht Club for Thursday, April 1, 2021.

6.21. Special Projects- Bonnie Colman. The Club will present a Fall Décor Workshop of a succulent-decorated pumpkin. Dale DeFeo is making the presentation/demonstration, which will be presented by Zoom from the Library on Wednesday, November 4 at 2:00 p.m. Sign up for the Zoom invitation through the Library.

6.22. Technical Support – Need a volunteer. (Annette Kuhn, prior chair, is now our Treasurer.)

6.23. Ways and Means – Need an overall chair.

- Member Luncheons -Need a new chair. Discontinue for 2020-2021?
- Silent Auctions/ Raffles - Kathy Hershberger, Terri Pike. These fundraisers usually take place at a community event such as the Flower Show. If we have a Home Garden Tour on March 18, 2021, we may have a silent auction or raffle.
- Member Meeting Raffles – Linda Schwoeppe and Jenn Ferrier. The member meeting plant sales are discontinued until CGC has in-person meetings.

6.24. Website- Linda Colombo. Our two domain names, Calusa.org and MarcolIslandGardenClub.com, will expire in January of 2021. Linda will discuss with the Board the plans and prices for renewal.

6.25. Workshops

- Environment – Maria Lamb, Sue Oldershaw. (1)
- Floral Design -Lindy Kowalczyk (2 on meeting days); plus 5 more scheduled Floral Design workshops by Zoom. See the CGC Meeting and Event Calendar for dates and times.
- Horticulture - Donna Kay (2)

6.26. Yearbook - Eva Kubinsky. The 2020-2021 Yearbook is online in the “Members” section of our

website Calusa.org. You may print it if you wish to have a paper copy.

7. Old Business.

8. New Business: November 24, 2020 Plant and Thanksgiving Arrangement Sale.

- Location, Date and Times:
 - Tuesday, November 24, 2020; open to the public from 9:00 a.m. to 3:00 p.m.
 - St. Mark's Episcopal Church Parking Lot
- Timetable:
- 7:30 a.m. – set up tables
- 8:00 a.m. – Member drive-through and drop off: plants, floral arrangements and succulent dish gardens; items should be in a box or bag, to be re-used for each purchaser.
- 9:00 a.m.- Sale opens to the public
- 3:00 p.m. – Sale closes; cleanup and take-down begins.
- 4:00 p.m. –Adjournment after cleanup is complete.
- Volunteers needed: plant donations are needed for all our categories, as well as workers. Masks and social distancing are required. Members are asked to donate 2 items and work one shift. There will be a meeting on November 12 to confirm who is working what shifts and who is donating what items. Please sign up before November 12 to volunteer (see next item.)
- Subcommittees:
 - Logistics: Sharon Lewis and Monique Doyle
 - Plant Sale: Sue Oldershaw
 - Succulent Dish Garden Sale: Linda Colombo
 - Thanksgiving Arrangement Sale: Marianne Foley, Connie Lowery, Jackie Purvis
 - Gardening Guides Sale: Sara Wolf
- Contact each committee chair to let them know what you will be donating and when you plan to work your shift. Suggested shift times: Set-up 7:30-9:00, 9:00 – 11:30; 11:30 – 1:00; 1:00 – 3:00. Then cleanup 3:00 -4:00.
- Logistics: Sharon Lewis and Monique Doyle: contact Sharon Lewis (lewissharon9503@gmail.com) to volunteer for these categories: Setup; Cashiers (2 per shift) (we will use Squares device for credit cards, also take checks and cash- Note=cashier positions are filled); Salespeople for each category; Takedown; Transporting leftover items to charity or church recipients.
- Plant Sale: Sue Oldershaw
 - Contact Sue to let her know what plants you are donating (nfn21946@naples.net)
 - Bring plants in these sizes of pots – 4” or smaller, 6” and 9”
 - Information Card -needed for each plant: common plant name, whether native or Florida-Friendly, maximum height and width, water requirements, sun/light requirements, salt tolerance, flower color, Zone 10A. Sue will complete the card.
- Succulent Dish Gardens Sale: Linda Colombo
 - Linda has recorded the members bringing dish gardens who contacted her to obtain succulents or attend the workshop. If you are bringing one but have not contacted Linda, let her know (lindadeec@comcast.net)
 - Bring your garden in a box we can use to give to the buyer.
- Thanksgiving Arrangements: Marianne Foley (with Connie Lowery and Jackie Purvis)
 - Donate your own container, or use a 6” craft pumpkin (white or orange) supplied by the Club.

- Centerpieces: round or oval. Height no greater than 11” for a table.
- Buffet or side table – any height or width. Taller preferred.
- Smaller arrangement for side table or bathroom counter.
- Contact Marianne (jjmfoley@aol.com) to let her know what you are bringing.
- Gardening Guides: Sara Wolf. We will also sell Gardening Guides at the November 24 Sale.

9. Adjournment: 10:56 am.

The meeting was followed by a Horticulture Workshop, presented by Donna Kay, on pruning and fertilizing in October on Marco Island. The speaker, Dale DeFeo, followed with a PowerPoint Presentation entitled *Sedums: Colorful Jewels For Our Gardening Pleasure*. The Zoom session adjourned at 12:06 pm.